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# MINNESOTA LIBRARIES



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Volume XIII

MARCH, 1942

Number 9

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DEPARTMENT OF EDUCATION  
STATE OF MINNESOTA  
ST. PAUL

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MINNESOTA LIBRARIES is published quarterly by the Library Division, Minnesota Department of Education, St. Paul. Entered as Second Class Matter, October 19, 1911, at the Post Office at St. Paul, Minn., under the Act of July 16, 1894. Acceptance for mailing at special rate of postage, provided for in Section 1103, Act of October 3, 1917, authorized August 1, 1918.

Code XIII—A-1.

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# MINNESOTA LIBRARIES

Volume 13

MARCH, 1942

Number 9

## *The Library's Obligation*

The obligations which face librarians today are legion. Pressure on us for new materials, new services, new techniques is apparent to the most casual layman: perhaps only to librarians is the pressure for continuance of other aspects of the library's work manifest.

The war does mean a shift from one sort of book selection to another, from painstaking to speedy routines, from leisurely contacts with an infinitely varied public to quick service to a specialized clientele. Yes, the war does mean these things, but beyond and above that, it means an even greater obligation for librarians to understand the library's whole and constant purpose. It means a definition of the library, and then a belief in that definition.

The five points below seem to engage the attention of those writing on our part in today's living. There is no activity here which is new: there is startling dilation in certain areas together with a perhaps tonic need for simplified routines. The most remarkable difference lies in the current emphasis on points one and two. Will they overshadow the other points?

First, we must supply sound technical matter promptly to those involved in war industries and in civilian defense projects.

Second, we must supply background and current information essential to the development of a better informed public. A corollary to these two points means for most of us—certainly to most public and to many school librarians—the establishment of War Information Centers.

Third, we must supply and encourage those readers who are trying to see ahead to post-war days, who are trying to reduce to a minimum the inevitable dislocations in labor and economics as well as in the spiritual and social life of the individual.

Fourth, we recognize, all of us, I think, the prime importance of maintaining true library service for children. It must not be out of sentimentality, but rather with a deep realization of the right of the child to live the life of a child. That such exposure to the world of the imagination is later translated into adult vision, tolerance, and understanding is a good reason, if reason we must have, yet do we need any excuse for continuing to do all we can in our work with children?

Fifth, we feel a need to do for the adult what we more readily do for the child. To brand all reading not immediately pertinent to the present crisis "escape" reading is to disparage the world of creative thought and to impugn those senses of man which raise him above a lower order that can never evaluate experience thru vicarious media. If "escape" means refreshment, new vigor, release—even if it means nothing at all—what about the freedom for which we wage war? Surely, the reader need not be called to account for taking full advantage of those precious rights.

If, to win in a military sense, we have to sacrifice the ideals that brought us into the fight, we cannot be said to have won the war. "Defense of these ideals is the very essence of the war itself because they are what we fight for. . . . It would seem foolish to assume that the construction of material machines of war alone, and their operation for the destruction of human life, are enough to determine the development and culture of a nation. Only by consideration of the entire problem will we be able to secure a complete victory. . . ."\*—Eileen Thornton, President, Minnesota Library Association.

\*Mechanical Engineering, November, 1941, p. 814.

# Minnesota Library Personnel

HARRY R. STRITMAN

*Librarian, Longfellow Branch Library, Minneapolis*

Often debated, but never subjected to formal investigation, comparisons of school and public librarians' status in Minnesota have brought forth numerous dogmatisms, any and all of which has had its quota of fervent followers and equally fervent dissenters. In an age when the spirit, if not the letter, of scientific investigation is so widespread, the positiveness accompanying these variegated assertions eventually was bound to attract the attention of someone who would cry "A plague upon all your houses!" and proceed to distinguish between opinion and fact.

Following a suggestion of the incumbent President of the Minnesota Library Association that an investigation be made of the salary status of Minnesota school and public librarians, the Junior Members' Section of MLA undertook the responsibility of such a study. A preliminary survey of the task indicated the desirability of enlisting the co-operation of the Library Division of the State Department of Education.

It was found that the Director of the Division had been contemplating a similar project for some time, its inception being delayed by the press of more imperative duties. In addition to receiving whole-hearted assurances of co-operation, the committee charged with the study was invited to consider the Director's conception of the project and upon doing so, decided to incorporate the suggestions included therein. Thereafter, the study was conducted under the joint auspices of the Junior Members' Section of MLA and the State Library Division.

## PURPOSE AND USE

Planned as a normative study, it was proposed to determine the status of librarians in school and public libraries, in terms of education (academic and professional), vacation allowances, work loads and financial remuneration, the resultant presentation to

be a depiction and comparison of these conditions as they prevail within the limits of this survey. The ultimate purpose in mind was the formulation of a body of data which would of itself be a guide to the correction of suspected maladjustments in certain working conditions, and which might serve as a point of departure for subsequent studies.

## LIMITS

The extreme difference in population, resources, types of problems and types of services rendered, between the three first-class cities of Minneapolis, St. Paul and Duluth and the other municipalities in the state, suggested the advisability of excluding the above named cities from the limits of this survey and as a result, only the remaining municipalities of the state have been included.

## QUESTIONS TO BE ANSWERED

The following questions were formulated for the purpose of orienting the investigation:

1. How do school and public librarians compare in extent of formal academic education?
2. How do school and public librarians compare in extent of formal library school training?
3. What are the work loads required of school and public librarians respectively?
4. What are the respective vacation allowances of school and public librarians?
5. What are the respective annual salaries of school and public librarians?
6. What are the respective hourly rates of pay of school and public librarians?
7. In each of these respects, how do school librarians compare with each other (within specified population groups)?

8. In each of these respects, how do public librarians compare with each other (within specified population groups)?

#### DESIRED DATA

The data considered necessary to answer these questions is almost entirely self-indicative, and as requested of each participating librarian, covered the following points:

1. Official position
2. Extent of academic education
3. Extent of professional education
4. Length of professional experience
5. Annual salary
6. Work load (required hours of work per week)
7. Vacation allowance

#### TREATMENT OF DATA

Through the facilities of the Library Division, questionnaires were distributed to all librarians in school and public libraries within the scope of this study. Information was abstracted from the completed questionnaires and recorded in tabular form. As this phase of the problem progressed, it became increasingly evident that publication of these original tabulations would not be feasible due to space limitations. For all practical purposes, however, the summarized form presented in the Table includes all essential data. In compiling the returned data, the questionnaires were first sorted by population groups, and within each of these, by position classifications. Work sheets were then prepared and when completed, formed the basis of the Table. The population categories adopted were those used by the Library Division in its statistical studies. Although the original intention was to present a detailed list of position classifications with status comparisons for each, the limited number of returns from other than those classifications presented in the Table made such action impracticable. Accordingly, catalogers, branch librarians, reference assistants, and circulation assistants were grouped under the general heading of

'Public library assistants'. Assistants in Children's rooms were classified as Children's librarians. Since most school libraries are administered by the school librarian without professional assistance, all returns from school libraries were classified as from school librarians.

The individual work sheets contain information on each person's academic education (including degrees held), professional training, certification status (applying to school librarians only), vacation allowance, annual salary, weekly work load, and hourly rate of pay. In the section labelled 'Academic education' there was indicated for each person the highest level reached. This was accomplished by noting the number of years of completed work in grammar school, high school and college. The section devoted to 'Library training' was subdivided as follows: one year; one-half year or more, but less than one year; and Summer courses (totalling less than one-half year of work). It should be noted that in many instances, persons credited with one year of library training and four years of college work, in reality have a total of only four years of collegiate education—the library training having been taken as a major course of study in the undergraduate curriculum. On the other hand, there are instances where the library school training was completed as a fifth year of work. The resultant ambiguity is complicated further by cases in which individuals have managed to acquire the first year of library school training without previously or subsequently completing the regular collegiate curriculum.

Although for the most part, the 'One year' subdivision lists individuals who have completed a regular one year course of study in library science, it also lists those who have completed thirty semester credits or forty-five quarter credits in library science regardless of whether or not an integrated course of study has been achieved. The 'One-half year or more' class includes those who have completed fifteen semester credits or twenty-three quarter credits, but less than one year of work in the library

science curriculum. The 'Summer courses' class is described above and is composed largely of persons who have completed no more than six semester or nine quarter credits of work.

Data on certification status of school librarians was provided by the Library Division.

A High School Standard Special Certificate is granted to individuals holding a degree from an institution accredited for teacher training, and who have completed 22½ quarter or 15 semester credits in education, and a major in library science.

In requesting participants to indicate the annual paid vacation allowance, the questionnaire neglected to take into account the highly debatable question as to whether or not school vacations are vacations with pay. The relative merits of the problem not being relevant to this study, it was decided to disregard the financial aspect of the subject and to use the length of vacation as a means of determining the net number of working weeks in the year. This factor was calculated as follows: for public librarians, by subtracting the vacation time from the calendar year; for school librarians, by adding the three weeks of Christmas and Easter holiday vacations to the normal twelve week summer vacation and subtracting the sum from the calendar year. Where vacation arrangements varied from this norm, appropriate adjustments were made.

Data on hourly rates of pay were not supplied by participating librarians, but were calculated on the basis of annual salary divided by the product (in hours) of scheduled hours of work per week and the net number of working weeks in the year. Of itself not an entirely satisfactory index of comparative remuneration, 'hourly rate of pay' presents the most feasible quantitative method of representing salary differences. The wide variations in required working hours, in hours of library opening and in vacation allowances, emphasized the desirability of using 'hourly rate of pay' as the common measure applicable to all these situations.

As already noted, the Table is a summarized version of the various work sheets. Column 1 lists the population groups (A-E, inclusive) as established for the purposes of this study, together with the personnel classifications adopted. Column 2 lists the number of participating librarians, by position, for each population group. In Columns 3-6 may be found the data on academic education; professional training is noted in Columns 7-10. It will be observed that the entries in Column 11 apply only to those classed as school librarians. Columns 12-18 show the frequencies of vacation allowances. It should be remembered that in calculating 'hourly rate of pay' the twelve week vacation indicated for school librarians was changed to a fifteen week period. The data on 'work load' and 'salary' are expressed in terms of high, median and low and so noted in Columns 19-27.

#### FINDINGS

Upon analysis, the data in the Table indicates the existence of certain conditions:

1. In each of the population groups, the completion of four years of college work is reported by a larger proportion of school librarians than by public librarians.
2. In population group A, the completion of the first year of library school work is claimed by a larger proportion of public librarians than school librarians. In groups B, C and D respectively, the comparative rankings of the two classifications are reversed—in each group, the completion of this qualification reported by a greater proportion of school librarians. Although none of the participating librarians in group E report the completion of a full year of library school training, it may be noted that *some* professional training is claimed by a larger proportion of school librarians than public librarians.
3. The median weekly work loads in groups A and B are larger for public librarians than they are for school librarians.
4. The median weekly work loads in groups C, D and E are larger for school librarians than they are for public librarians.

5. Except as otherwise indicated elsewhere in this report, there does not seem to be any material significance in the data on vacation allowances.

6. The median annual salaries in groups A and B are larger for public librarians than they are for school librarians.

7. Median annual salaries in groups C, D and E are larger for school librarians than they are for public librarians.

8. As determined on the basis of the reported information, median hourly rates of pay in all of the population groups are greater for school librarians than they are for public librarians.

9. The average deviation from the median of school librarians' median annual salaries, by population groups, is 120.6.

10. The average deviation from the median of public librarians' median annual salaries, by population groups, is 564.

11. There were no returns from Children's librarians of public libraries in communities with populations of less than 5,000.

12. There were no returns from library assistants of public libraries in communities with populations of less than 1,000.

#### CONCLUSIONS

Although there is no supporting data on this point, it seems difficult to attribute the greater proportional preponderance of school librarians with four years of college education, to any cause other than the law providing for school library certification. The standards adopted in 1935 granted state wide certification to all practicing school librarians who could satisfy the specifications thereof, and subsequently granted certificates to applicants when they complied with the same requirements. Practicing school librarians who did not have the necessary qualifications were certified only for their current positions without privilege of transfer—thus accounting for the few instances of school librarians not having completed either the four years of college and/or the one year of library school work. In connec-

tion with the data for school librarians in group E (Columns 1-10), it should be noted that the certification standard required of teacher-librarians is the completion of a minimum of nine quarter or six semester credits in library science.

Despite the contradictory nature of the group A data, the first year of library school training has been acquired by a greater proportion of school librarians than by public librarians. Again, certification standards would seem to be the predominantly responsible cause. In addition, the fact that there are numerous public librarians who do not have formal professional training but whose tenures of experience are equivalent in content to the first year of library school work, is another reason for the subordinate ranking of public librarians in this respect.

The lack of uniformity of median work loads for public librarians is probably due to the limited hours of opening occurring in the smaller population groups. This limitation of service is reflected also in the median annual salaries reported in the smaller population groups.

Basing remuneration on 'hourly rate of pay', the data justify the conclusion that school librarians receive a higher rate of pay than public librarians since, on this basis, the relationship holds true for every population group. It is recognized that 'hourly rate of pay' is not an entirely satisfactory measure of compensation: the livelihood of any individual being dependent on gross income rather than unit of time income. The generalization that school librarians' annual salaries exceed those of public librarians is also supported by the available data, despite the fact that median annual salaries of public librarians in groups A and B exceed those of school librarians.

The difference between the average deviation of the median salaries of the two groups indicates a greater uniformity of salary range for school librarians. Whether or not this situation is a result of state-wide school regulation, certification of school librarians, supply and demand, some other, unsuspected factor or some combination of these,

PERSONNEL STATUS OF SCHOOL AND PUBLIC LIBRARIANS

is not immediately ascertainable. Suggested, however, is the desirability of determining the causal element—a project which might be embodied in a general investigation of all the factors implied in the term "adequate" when used in conjunction with "salary."

#### ACKNOWLEDGEMENTS

This study could not have been accomplished without the excellent co-operation of librarians in the field. As Chairman of the

Junior Member committee assigned to this project, Miss Mary Dyar, Minneapolis Public Library, was assisted in the computation and tabulation of data by Mrs. Ijain Meltzer, also of the Minneapolis Public Library.

Through the generosity of Mr. Lee Zimmerman, Director, and Miss Ruth Ersted, Supervisor of School Libraries, the resources and facilities of the State Library Division were made available to the committee in unstinted fashion.

### *Danger to Rare Material*

Throughout the country many organizations are making drives for waste paper; to remove papers and other inflammable material from attics; and to secure books for the armed forces. These patriotic drives will cause the sorting over and discarding of a vast accumulation of material and inevitably some valuable old manuscripts and records will be destroyed. IT IS GENERALLY AGREED THAT THERE IS MORE DANGER TO RARE MATERIAL FROM HASTY OR ILL-ADVISED ACTION ON THE PART OF CIVILIANS THAN FROM A POSSIBLE ATTACK FROM THE ENEMY. In this national emergency Great Aunt Harriet's diary and Grandfather's business account books may become reclaimed paper or sacrificed to the cause of fire prevention.

Librarians recognize these dangers and in co-operation with the state Committee on Conservation of Cultural Resources, are asking citizens of Minnesota to preserve publicly and privately owned records, museum objects, works of art, manuscripts, books, etc. Libraries are glad to accept such material for safe-keeping; advise as to the value of material; and suggest other depositories for safety and future use.

# What a Librarian Expects from Her Board

AGATHA L. LINDNER

*Librarian, International Falls Public Library*

A library board represents the public's overseership of one of its own public services and is a manifestation of democracy at work. Trusteeship is a community obligation and library boards are appointed and exist to protect the public's vested interest in reading; to see that the library is properly managed, and to bring to the community the best possible reading at the least cost to the taxpayer.

The library board and librarian complement each other. The library board is indispensable to the librarian because board members as public representatives serve to reflect the ideas, desires and social levels within the community. By their advice and knowledge of the community they are of inestimable help to the librarian in interpreting the public will. But the librarian, too, is indispensable by virtue of her professional training and experience. She must organize and administer the library for maximum service to the public. The library board assumes responsibility for policy, adequate support, and interpretation of the library to the public. The librarian, as the board's authorized agent, should be the sole executive in full charge of operations within the library.

In talking about this subject I shall state general objectives and not discuss the individual exceptions. There are of course many circumstances in different communities which make it necessary for the board to either assume more responsibility than usual, or delegate more responsibility to the librarian.

There are certain things that a librarian expects from her board as individual members. She expects each trustee to understand his functions and responsibilities and to realize that he is a public servant and the library is his foremost public activity. A librarian expects that each trustee has a vital interest in the library or he would not have accepted appointment on the board. She expects him to be representative of the entire

community and not to think or act for just one group in the community. She expects him to broaden his own knowledge of library service and its possibilities by visits to other libraries, attendance at library meetings, reading books and periodicals in the library and educational field.

As a group, at board meetings, there are certain actions the librarian expects from her board. A library to grow must have ideals but many times there must be limitations, so the librarian expects the trustees to combine ideals with work-a-day conditions in handling the affairs of the library. The librarian expects to be present at all board meetings except those setting her own salary.

The board as a whole is the policy determining or the legislative group with the librarian acting as the executive officer and the technical adviser to the board in formulating policies. The board sits in judgment on the proposals of the librarian and after approving or changing them provides the means for her to carry out the policies. These following are the special policies to be formulated by the board. The budget must be set to fit the needs of the library and the services it must give. This is the most important function of the library board. In times of financial stress, such as during depressions or war time when library budgets are apt to be cut the board must do everything in its power to show that at that time the library is used more extensively than ever before and the budget must be maintained. The trustees need to set a policy that the library will buy books on all phases of a question rather than acting as a censor or a propaganda agency. Other subjects on which policies need to be formulated are the hours the library is to be kept open, insurance for the library, increasing the staff, the problems arising from increasing service to groups in the community, building additions and repairs, upkeep of property, problems of the staff such as the number of

work hours per week, leaves of absence, sick leave, length of vacation, etc., questions arising from the use of library rooms by various clubs, whether or not to use W.P.A. labor. Last, but next in importance to the setting of the budget, is the subject of public relations.

Public relations is a part of what the librarian expects from the board and individual trustees outside of formal board meetings. The trustee is the liaison officer between his institution and the municipal or county government but also between his institution and the general community. As a public relations envoy he can: First—obtain funds for the budget by making known the work of the library to the appropriating body so they will maintain or increase the budget as needed. Second—the library trustee can help to keep the public informed as to the resources, services, and possibilities of libraries. He can present the library as an integral and indispensable part of the community. Third—the library trustee can focus public attention on the library's needs and strengthen the book holdings by stimulating gifts of books, special collections, endowments and bequests. Fourth—the librarian expects the board member to accede to public opinion but not to public clamor. Fifth—the trustee can talk for the library in the community both on formal occasions and informally when opportunity presents. Sixth—the librarian expects the individual trustee to know that he does not have any authority outside of board meeting unless it has been specifically granted to him by the entire board. He can make no promises, should not announce any probable future action and

should ask that complaints be presented in person or in writing to the librarian or the library board as a whole.

Finally there is the problem of the relations of the trustees to the librarian. Since the board hired her she expects them to have confidence in her training and executive ability until she has destroyed that confidence through poor management of the library. Thus she expects that after the policies have been formulated by the board that she will be able to organize and manage the library work and staff as she decides is best. She expects also to hire the assistant librarians except for approval by the board. If the trustees become dissatisfied with the librarian she expects them to present the case to her in board meeting and give her a chance to defend her actions to the board as a whole before being condemned. She expects the board to sponsor her and the staff in public and see that they are introduced to individuals and groups. She expects the board to stand back of the library and the librarians and the policies in operation. She expects that the aforementioned will be defended and supported to the public. The board should present a united front to the public no matter what personal opinions any individual board member has. All of these things will help the library to function more smoothly and will mean that the library and the staff will give much better service to the public.

As I have stated, these expectations do not fit each and every case but they do form a basis on which libraries may build their own ideas and codes.



# Libraries and the War

## *A Statement of Library Policy\**

### 1. WAR INFORMATION CENTERS

#### *The Association urges:*

The designation, by the appropriate government agency, of some library in every community as a War Information Center;

The prompt and adequate distribution to these libraries of government publications related to the war, so that essential information may be available to all the people of the community.

The maintenance of regimental branch libraries in the large army camps;

More speed in the establishment of libraries as new camps are opened;

Improved library service in the smaller posts;

More adequate library facilities for men on duty outside continental United States;

Further development of Navy library service, to keep pace with Navy expansion.

### 2. CIVILIAN DEFENSE

#### *The Association recommends* Federal assistance to states and local communities for:

Establishment and maintenance of community library service in the greatly expanded defense areas, as essential in education, recreation, and morale;

Adequate provision of technical books, manuals, and periodicals, and of competent professional help, to improve the efficiency and output of workers in defense industry and in defense training.

#### *It calls on:*

The people of the United States to respond generously to the Victory Book Campaign of the A.L.A., the A.R.C., and the U.S.O., to supplement the collections purchased from government funds.

### 4. THE LIBRARY SERVICE DIVISION OF THE UNITED STATES OFFICE OF EDUCATION

#### *The Association recommends:*

That facilities be given to the Library Service Division of the Office of Education to enable it to assist libraries to be of the utmost service to their communities and to the government.

### 3. LIBRARY FACILITIES FOR THE ARMED FORCES OF THE UNITED STATES

#### *The Association commends:*

The War and Navy Departments for establishing and maintaining library service for the armed forces, with good collections of books and periodicals and more than 150 librarians.

### 5. POSTWAR PLANNING

#### *The Association commends:*

The activities of government and other agencies in planning for the postwar period.

#### *It urges:*

More adequate and suitable camp library quarters than are now available;

#### *It urges:*

That adequate attention be given to the possibilities of great expansion of agencies

\*Adopted by the Council of the American Library Association.

for community service including libraries and adult education.

#### 6. CULTURAL RELATIONS WITH OTHER COUNTRIES

*It welcomes:*

The leadership of the Department of

State and the Coordinator of Inter-American Affairs in promoting cultural relations with other countries.

*It pledges:*

Its own support to international cultural cooperation and to the maintenance in this country of respect for the contributions of all races and nations.

### *Stearns to Have County Library*

Stearns County will be the third in the state, and the first in the northern area to secure county library service as a direct result of the WPA County Library Demonstration. The Board of County Commissioners on February 3 voted to establish a permanent county library with a one mill tax for support. The one mill levy will be included in the July budget and the money will be available early in 1943.

A delegation of county residents, headed by Mrs. I. E. Cornwell, chairman of the Stearns County Library Association, appeared before the Commissioners to discuss with them the need for library service in the county and the State Law which provides for such service. Miss Agnes Brown, WPA County Library Demonstration supervisor, was asked to explain the Demonstration.

Petitions, requesting a county library, and signed by taxpayers throughout the county, were presented.

The commissioners decided to take action on the matter at once, and a vote of three to two was cast in favor of establishing the county library. The two casting dissenting votes explained they, too, were in favor of the county library but wished to have it voted in by popular referendum.

One mill tax is expected to produce approximately \$12,000, a sum which will provide adequate service for the county.

Much of the success of the Demonstration is due directly to the cooperation given by the St. Cloud Public Library board and the librarian, Miss Alma Penrose. Not only was space for a county headquarters provided in the library but use of the book collection for request material was also permitted.

# PUBLIC LIBRARY STATISTICS, 1941

## SUMMARY

POPULATION DIVISIONS	Number of Libraries	Population Served	BOOK COLLECTIONS		CIRCULATION		EXPENDITURES		
			Number of Volumes in Public Libraries	Volumes Per Capita	Number of Volumes Loaned	Circulation Per Capita	Books, Periodicals, Binding	Per Capita Expenditures for Books, Periodicals, Binding	Total Operating Expenses
<b>Public Libraries:</b>									
Serving over 50,000 population.	3	881,171	1,343,375	1.50	5,136,718	5.8	87,930	.10	791,592
Serving 10,000-50,000 population	12	197,075	375,055	1.90	1,477,414	7.5	41,933	.21	172,037
Serving 5,000-10,000 population	24	167,052	345,501	2.06	1,240,840	7.4	34,471	.20	148,533
Serving 2,500-5,000 population.	33	110,600	232,589	2.20	738,592	6.6	19,925	.18	69,714
Serving 1,000-2,500 population.	55	89,394	266,180	2.97	585,163	6.5	16,751	.19	67,106
Serving less than 1,000 pop'n.	19	14,679	52,225	3.55	131,819	8.9	3,684	.25	12,457
Giving county service.....	1	196,619	166,420	.....	1,175,211	.....	23,231	.....	63,181
Association Libraries.....	51	17,684	75,928	.....	149,649	.....	.....	.....	6,320
State Institution Libraries.....	19	1	58,138	.....	466,265	.....	7,846	.....	26,715
<b>On the basis of population served</b>	<b>216</b>	<b>1,674,283</b>	<b>2,915,411</b>	<b>1.74</b>	<b>11,101,671</b>	<b>6.6</b>	<b>235,571</b>	<b>.14</b>	<b>1,357,655</b>
<b>On the basis of total population.</b>	<b>216</b>	<b>2,792,300<sup>2</sup></b>	<b>2,915,411</b>	<b>1.04</b>	<b>11,101,671</b>	<b>4.0</b>	<b>235,571</b>	<b>.08</b>	<b>1,357,655</b>
<b>On the basis of three counties: Hennepin, Ramsey, St. Louis.</b>	<b>18</b>	<b>1,085,751</b>	<b>1,628,507</b>	<b>1.49</b>	<b>6,780,393</b>	<b>6.2</b>	<b>115,472</b>	<b>.10</b>	<b>935,305</b>
<b>On the basis of remaining 84 counties.</b>	<b>198</b>	<b>1,706,549<sup>3</sup></b>	<b>1,286,904</b>	<b>.76</b>	<b>4,321,278</b>	<b>2.6</b>	<b>120,099</b>	<b>.07</b>	<b>422,350</b>

### Number of Libraries

Public libraries maintained by tax support or public funds.....	146
Public libraries maintained by Associations.....	51
State Institution Libraries.....	19

### With Public Library Service

Population of Minnesota (87 counties) <sup>2</sup> .....	2,792,300 <sup>2</sup>
Population served by public libraries (165) <sup>3</sup> .....	1,459,980
Population served through county service.....	196,619
Population served by Association libraries (18).....	17,684
<b>Total population served (60%)<sup>4</sup>.....</b>	<b>1,674,283</b>

### Without Public Library Service

Urban .....	3,511
Rural .....	1,114,506
<b>Total population not served (40%)<sup>5</sup>.....</b>	<b>1,118,017</b>

<sup>1</sup>Included previously in separate tables for towns and cities.

<sup>2</sup>Figure represents total population—not population with library service.

<sup>3</sup>State Institution Libraries included in figure.

<sup>4</sup>Excluding Hennepin, Ramsey, St. Louis Counties, only 34% served.

<sup>5</sup>Excluding Hennepin, Ramsey, St. Louis Counties, 66% not served.

## PUBLIC LIBRARY STATISTICS, 1941

Population (1940 Census)	PLACE	LIBRARIAN	Salary	BORROWERS		Circulation Per Capita	Hours Per Week Open for Lending	RECEIPTS			EXPENDITURES				
				Volumes in Library	Total Including Non- Resident			Per Cent of Local Population Registered	Public Funds	Other Funds	Total Exclud- ing Balance	Tax Income Per Capita <sup>1</sup>	Salaries Period- ically, Binding		
<b>A. L. A. Standard Over 50,000 Popn.</b>															
492,370	Minneapolis	Carl Vits	\$10,408	1 1/2 per Capita	30	6.5	69	452,133	23,448	475,580	.92	*41,610	331,924		
287,736	St. Paul	Percie Jones	6,000	708,616	186,451	33	3,221,195	1,325,982	4.6	72,275	275,937	.68	34,490	149,366	
281,736	St. Paul	John Morey	4,560	409,909	78,883	27	1,325,982	5.8	78,987	3,013	84,560	.78	30,873	236,900	
101,063	Duluth		3,000	316,850	27,886	28	368,641	5.8			11,830		81,560	.81	
<b>10,000-50,000 Popn.</b>															
12,200	Albert Lea	Gyla Caulfield	1,560	3,935	32	66,417	5.5	66	7,350	186	7,536	.60	2,369	3,188	
18,307	Austin	Mrs. Tanyev B. Hines	1,680	18,410	6,031	33	149,027	8.1	8,100	46	8,146	.44	2,832	3,950	
12,071	Brainerd	Helen Runberg	1,080	16,232	5,661	46	47,711	3.9	3,459	637	4,096	.20	1,502	7,820	
14,527 <sup>2</sup>	Fergus Falls	Florence D. Love	2,100	22,826	5,515	47	86,957	7.4	12,315	467	12,782	1.06	3,375	3,832	
10,848 <sup>3</sup>	Hibbing	Margaret McIntosh	1,620	18,514	4,528	48	63,327	7.0	57	5,518	507	6,026	.61	1,472	2,288
15,385	Honolulu	Lilia Kojila	2,400	78,386	10,482	64	191,203	11.6	72	32,000	1,575	33,576	1.93	10,358	5,225
15,634	Manitato	Mrs. C. C. Bortwell	2,100	30,619	6,855	43	125,466	7.9	72	10,730	1,004	11,733	.69	2,795	3,172
26,312 <sup>4</sup>	Rochester	Grace M. Stevens	2,689	31,048	11,042	41	256,000	10.3	24,204	2,254	26,458	.98	6,492	8,938	
24,173 <sup>4</sup>	St. Cloud	Alma M. Panrose	2,500	34,876	8,266	35	149,687	6.5	72	15,604	494	16,099	.68	3,278	8,263
11,844	South St. Paul	Grace A. Dorval	1,920	19,789	7,340	62	45,243	3.8	54	7,777	310	8,087	.66	1,564	7,251
12,264	Watson	Edith A. Reiley	2,520	51,113	5,739	47	198,292	16.2	75	27,470	953	28,423	2.24	7,238	14,659
22,490	Winona	Edith Binney	2,100	30,844	5,372	23	100,184	4.4	72	16,386	150	16,535	.73	3,926	17,650
<b>High</b>															
<b>Median</b>															
<b>Low</b>															
1,080			1,080	10,408	3,935	23	45,243	3.8	36	3,459	46	4,096	.20	1,145	1,502

\*Figures approximate but reliable estimate. Actual expenditures not available at date of publication.

<sup>1</sup>See page 273 for table on county service.

<sup>2</sup>Includes county collection.

<sup>3</sup>Based only on receipts from city levy or appropriation for public library.

<sup>4</sup>Includes state institution residents who receive state-supported service. Per capita are based only on local population.

## MINNESOTA LIBRARIES

## PUBLIC LIBRARY STATISTICS, 1941

Population (1940 Census)	Place	Librarian	Salary	Borrowers		Circulation Per Capita	Hours Per Week Open for Lending	Receipts			Expenditures				
				Total Volumes in Library	Per Cent of Local Population Resident Registered			Public Funds	Other Funds	Total Expend- ing Balance	Tax Income Per Capita <sup>4</sup>	Books, Period- icals, Binding	Salaries Exclusive of Janitor	Total Oper- ating Expenses	
<b>A. L. A. Standard</b>				3 per Capita	46	21,632	4.2	1,778	197	1,975	.35	467	1,148		
<b>6,000-10,000 Popn.</b>				12,638	54	23,248	4.6	2,644	100	2,744	.53	466	1,105		
5,051	Alexandria	Mrs. Margaret A. McCord.	\$40	2,550	38	62,333	6.6	54	420	5,608	.54	1,933	2,257		
6,429 <sup>5</sup>	Anoka	Mrs. Ruth L. Smith	1,050	5,448	36	108,077	14.2	1,252	36,053	4,665	4,846	11,107	2,577		
9,427	Bemidji	Mrs. Eleanor Pfau	1,380	3,465	37	95,792	15.1	54	8,839	502	9,341	2,11	1,930		
7,642 <sup>6</sup>	Chisago	Mrs. Frances M. Klune	2,220	43,094	3189	2,087	31	1,388	178	1,567	.23	96	1,206		
7,304	Cokato	Maud Grogan	2,220	21,666	3,681	27,946	4.6	30	5,326	387	5,713	.74	1,602		
6,035	Columbia Heights	Lucille R. Hawkins	780	5,278	44	58,548	8.1	51	1,493	202	1,694	.30	1,236		
7,161	Crookston	Mrs. Claire W. Madden	1,680	13,590	3,176	24,295	4.8	30	1,388	1,388	1,388	.74	1,187		
5,015	Detroit Lakes	Mrs. W. H. McCart	780	10,408	2,966	60	46,134	7.7	43 <sup>1</sup> / <sub>2</sub>	4,135	65	1,179	1,755		
5,970	Faribault	Mrs. Ruth King	1,200	9,700	2,682	44	82,144	10.1	72	1,816	373	15,180	2,15		
8,145 <sup>3</sup>	Fergus Falls	Mrs. Vivian G. Norrid	2,346	5,516	63	67,882	9.7	36	4,387	171	4,555	.63	2,389		
6,988	Farmington	Mrs. Irene Albertson	960	13,432	4,306	61	23,623	5.2	72	2,865	32	2,996	.05	1,440	
5,626 <sup>4</sup>	Hastings	Mrs. Irene Rundquist	9,370	6,987	1,462	50	48,691	8.8	59	10,076	0	10,076	.19	1,274	
1,626	International Falls	Agatha Lindner	1,860	11,508	2,863	4,245	70	34,300	5.6	30	2,698	143	2,838	.43	1,390
6,047	Little Falls	Barbara Lentz	660	10,505	4,245	56	28,425	5.4	44	7,383	123	7,383	.43	1,294	
10,400	Montevideo	Hazelle M. Anderson	11,375	5,950	56	41,847	7.0	48	4,728	440	4,168	.60	1,500		
9,491	Moorehead	Mrs. Edith M. Heuver	1,260	16,525	5,826	60	60,298	6.3	48	5,728	440	4,168	.60	3,548	
5,220	New Ulm	Erna F. Holmlinger	1,500	8,432	4,603	52	39,561	4.5	57	5,500	617	6,017	.63	6,031	
8,743	Okawato	Mrs. Donald R. Markley	1,800	29,208	4,844	73,423	8.8	72	7,801	626	8,517	.95	2,520		
8,694 <sup>4</sup>	Osceola	Edna V. Steiner	1,320	19,452	2,655	25	98,162	10.3	48	7,335	484	7,919	.78	3,814	
9,962 <sup>4</sup>	Pine City	Edna V. Steiner	870	7,657	1,478	40	64,198	5.6	36	1,653	279	2,232	.53	3,386	
7,013	Red Wing	St. Peter	1,440	25,210	4,721	51	41,847	9.2	63	4,861	416	4,977	.65	1,138	
6,019	St. Paul	Gertrude Gleaston	1,500	10,803	4,133	68	41,847	7.0	42	4,766	222	4,988	.79	1,277	
7,623 <sup>4</sup>	Thief River Falls	Mrs. Hazel Halgrim	1,320	10,904	3,506	50	35,948	5.8	36	3,776	285	4,061	.61	1,446	
5,918	Willmar	Amy Hansom	1,080	9,018	2,632	44	51,926	8.8	30	3,949	140	4,089	.67	1,252	
2,346	Worthington	Mrs. Florence Hamison	1,345	11,159	5,826	70	109,077	14.2	72	34,801	1,252	36,053	.65	1,107	
6,600	High		5,278	1,462	25	20,466	4.2	30	1,388	0	1,388	.05	1,506		
5,918	Median											.96	1,506		
5,918	Low											.813	1,506		

<sup>1</sup>See page 272 for table on county service.<sup>2</sup>Includes county collection.<sup>3</sup>Based only on receipts from city levy or appropriation for public library.<sup>4</sup>Includes state institution residents who receive state-supported service. Per capita are based only on local population.<sup>5</sup>Includes immediate environs served.

Public library giving school service.

Includes school and municipal appropriations.

School library serving as public library.

Salary paid by school board.

Salary paid in part by school board.

## MINNESOTA LIBRARIES

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## PUBLIC LIBRARY STATISTICS, 1941

Population (1940 Census)	Place	Librarian	Salary	Volumen Library	Borrowers	Per Cent of Local Population Registered	Circulation Per Capita	Hours Per Week Open for Lending	Receipts			Expenditures				
									Total	Including Non-Resident	46	9	7500	3	563	
2,633 <sup>4</sup>	8,600 Popn.	Marie Hone	\$3,479	608	47	10,215	7.9	2	1,465	3	1,469	54	90	45	582	
2,729	Bayport	Nina Brown	8,688	1,478	317	24,962	9.1	33	1,387	45	1,469	54	223	925	1,379	
3,702	Benson	Alta M. Cummings	900	8,784	1,407	31	12,447	4.5	12.5	839	76	916	31	576	2,376	51
2,745	Blue Earth	Mrs. M. W. Rothwell	246	3,491	650	24	12,447	4.5	12.5	839	76	916	31	538	246	64
2,954	Crookston	Mrs. Eva M. Bloomfield	410	6,778	1,079	35	11,709	3.9	12	860	53	800	25	410	896	45
2,504	Crookston	A. Rosemary Bowers	1,320	5,108	1,855	73	26,989	10.8	71 1/2	8,680	73	8,763	347	926	3,060	8,240
2,564	Glenwood	Mrs. Cassie Sehnes	480	1,152	35	18,531	7.2	19 1/2	1,274	154	1,428	50	416	440	1,370	
4,875	Grand Rapids	Mrs. Mata C. Bennett	1,260	318,748	2,837	58	42,757	8.8	48	2,365	93	2,458	49	1,295	2,914	5,933
4,100	Hopkins	Mrs. Blanche Jenstad	960	5,304	2,592	63	33,180	8.1	22	1,639	0	1,629	40	614	990	1,604
3,887	Hutchinson	Mabel C. Schulte	1,020	9,925	1,723	32	24,080	6.2	36	3,100	137	3,237	80	315	1,284	39
2,840	Jackson	Mrs. L. L. Johnson	540	6,010	671	18	20,913	7.3	12	1,000	0	1,000	0	355	2,840	73
3,204	Lake City	Mrs. S. W. McIntyre	780	7,993	2,397	73	25,399	8.0	27	1,663	291	1,663	52	522	930	1,670
3,920	Litchfield	Mrs. Bess F. Harmon	1,020	8,222	2,882	70	26,132	13	33	1,869	3	1,872	48	593	1,020	1,970
3,114	Laura	Mrs. Cora M. Main	720	8,692	2,032	61	17,142	5.5	30	2,034	147	2,172	65	766	2,033	65
4,590	Marshall	Pearl Durst	1,200	6,313	1,966	39	26,121	5.7	36	2,172	261	2,433	67	693	1,689	2,833
3,214	Morris	A. Ollie Ulvestad	1,300	9,133	662	19	16,914	5.2	30 1/2	2,981	58	3,038	93	881	1,329	3,038
3,517	North Mankato	Isabelle Neige	557	4,264	1,335	37	26,552	7.6	30	1,467	107	1,574	42	535	713	1,454
3,135	North St. Paul	Louise M. McIntyre	800	7,443	2,712	87	25,984	8.3	27 1/2	1,715	100	1,846	56	885	804	1,821
4,333	Northfield	Maria Nystrand	720	8,987	1,456	28	19,255	4.2	30	2,266	529	2,794	50	748	720	1,552
2,643	Park Rapids	Mrs. Cora C. Wade	240	6,726	1,368	61	12,202	4.6	10	638	2	530	20	289	360	844
4,682	Pinestone	Mrs. Susie Bolner	1,350	10,949	2,126	43	20,534	6.1	30	3,358	23	3,589	67	1,155	3,772	76
3,270	Redwood Falls	Mrs. Merle Lennerton	101,320	8,336	1,764	85	28,613	8.7	34	3,496	56	4,000	83	1,089	1,513	3,294
3,400	St. James	Mrs. R. L. Kittelson	600	1,076	1,095	32	8,717	2.5	33	806	202	1,007	24	393	600	1,122
3,016 <sup>4</sup>	St. Paul	Mary Ann Skinner	101,440	14,064	1,620	59	54,785	20.0	53	73,484	92	3,576	1,08	789	1,680	2,963
2,981	St. Paul	To be appointed	900	4,906	1,346	45	18,550	6.2	30 1/2	71,600	29	1,629	15	567	982	1,599
2,923	St. Paul	Lydia S. Sasee	750	4,414	851	27	10,026	3.4	30	1,265	0	1,265	15	168	1,751	54
2,952	Staples	Carrie M. Mayer	330	4,717	849	24	17,033	5.8	21	457	316	457	15	330	744	525
3,085	Treacy	Mrs. James Finnigan	780	4,040	2,201	71	17,755	5.8	28	1,873	115	1,873	57	823	1,624	63
4,046	Two Harbors	Leona Mason	780	16,135	3,303	81	31,475	7.8	42	1,113	409	1,622	28	547	1,762	432
2,916	Wadena	Rose V. Wagner	10945	5,983	1,337	46	18,876	7.1	25	71,907	43	1,950	30	724	1,125	1,986
4,270	Waseca	Angela Fink	18	1,656	1,637	33	31,455	7.4	72	1,263	529	1,822	30	1,062	1,125	27
2,855	White Bear	Ada M. Palmer	1,080	8,170	1,845	63	23,736	8.3	24	2,335	229	2,564	82	375	1,139	1,957
2,807	Windom	Mrs. Lucy B. Olson	240	4,362	1,000	30	8,558	3.0	11	397	124	321	14	146	264	410
High	Median	Low	1,440	18,748	3,303	87	54,765	20.0	72	8,680	529	8,763	347	3,060	8,240	3,29
			780	6,726	1,478	39	20,913	6.2	30	1,629	100	1,822	47	547	927	1,751
			90	1,656	608	18	8,558	2.5	10	397	0	503	11	146	90	410

<sup>1</sup>See page 273 for table on county service.

Includes county collection.

Based only on receipts from city levy or appropriation for public library.

Includes only state institution residents who receive state-supported service. Per capita are based only on local population.

Includes county giving school service.

<sup>2</sup>Includes school and municipal appropriations.

School library serving as public library.

Salary paid by school board.

Per capita for city not computed as county appropriation is included in totals.

Per capita for city not computed as county circulation is included in totals.

N. Y. A. or WPA worker.

## MINNESOTA LIBRARIES

## PUBLIC LIBRARY STATISTICS, 1941

Population (1940 Census)	PLACE	LIBRARIAN	BORROWERS			RECEIPTS			EXPENDITURES			\$1.00				
			Volumes in Library	Salary	3 per Capita	Hours Per Week Open for Lending	Circula- tion Per Capita	Circula- tion Per Capita	Public Funds	Other Funds	Total Exclud- ing Balance	Tax Income Per Capita <sup>a</sup>	Books, Period- icals, Binding	Salaries Exchate- of Janitor	Total Oper- ating Expenses	Per Capita
2,063	A. L. A. Standard 1,000-2,500 Pop. <sup>b</sup>				45 <sup>c</sup>		9									
2,077	Aitkin.....	Mrs. Pearl Baker.....	480	4,252	2,146	42	9,276	800	88	888	.39	293	552	.45		
1,877	Appleton.....	Mrs. I. P. Cheney.....	207	4,061	1,655	80	8,300	500	24	524	.27	229	466	.25		
1,528	Aurora.....	Mrs. Mary S. Rab... b	480	3,975	825	64	16,414	10.1	13 <sup>d</sup>	2,331	1.63	337	500	2,102		
1,017	Baudette.....	Mrs. H. F. Meyer.....	60	943	723	58	4,276	4.2	21 <sup>d</sup>	113	.19	116	73	1.38		
1,407	Belle Plaine.....	Mrs. W. J. Rowland.....	59	1,347	143	10	2,450	1.7	6	45	.194	111	113	.21		
1,201	Bird Island.....	Mrs. H. T. Robb.....	160	2,304	465	39	5,453	4.5	6 <sup>d</sup>	337	.7	344	149	.18		
1,304	Brainerd.....	Margaret A. Sullivan.....	91,800	11,543	86	7	2,635	2.0	3	7850	.5	555	15	342		
1,355	Bovey.....	Natalie Johnson.....	840	2,956	696	46	14,349	10.6	39	3,045	.47	3,092	2.25	164		
1,975	Brown Valley.....	Lucy Van Tassel.....	330	3,058	730	42	10,115	9.4	15 <sup>d</sup>	850	0	650	44	.42		
1,665	Buhi.....	Pearl L. Aldrich.....	242	5,296	1,048	62	9,441	5.5	10	100	25	125	.06	896		
1,600	Buhl.....	Helen D. Weaver.....	1,440	17,964	1,329	79	27,349	17.0	66	7,659	165	7,824	.79	472		
1,985	Caledonia.....	Celia Bouquet.....	480	5,042	1,290	4.7	12,592	6.3	18	923	93	1,017	.47	2,780		
2,099	Canfield.....	Mrs. Anne Lortie.....	504	5,271	1,490	36	14,641	6.9	15	1,096	252	1,348	.52	1,344		
1,640	Chanhassen.....	Annette Johnson.....	960	7,309	1,357	54	19,224	11.7	30	7,245	496	1,741	.55	668		
1,175	Coloato.....	Marilyn Olson.....	621	3,437	227	19	1,168	1.0	29	71,421	52	1,473	.26	529		
2,714 <sup>e</sup>	Coleraine.....	Mildred A. Nelson.....	1,560	9,708	1,551	70	26,813	9.8	54	6,311	154	6,465	4.76	1,408		
1,046	Dawson.....	Elsie Mae Trotter.....	400	3,056	1,441	88	4,904	2.9	24	939	55	992	.57	2,645		
1,245	Elk River.....	Mrs. Zelia M. Page.....	278	3,633	687	74	5,923	4.7	16	346	89	434	.28	642		
1,116	Fairfax.....	Esther Heimann.....	210	3,575	900	74	14,387	12.8	8	400	35	435	.36	134		
2,387	Fenton.....	Esther Lade.....	0	652	100	8	1,538	4.4	3 <sup>d</sup>	150	24	174	.12	129		
1,020	Graceville.....	Mrs. Cora Caretens.....	208	4,564	562	23	11,043	4.8	7	600	80	680	.25	278		
2,388	Granite Falls.....	Mrs. Anna E. Crowe.....	372	6,716	505	34	8,889	8.7	7	587	130	717	.58	513		
1,296	Jamestown.....	Mrs. Frances A. Faley.....	320	4,971	865	31	8,333	3.4	12	550	63	613	.23	322		
1,230	Kasson.....	Grady Koppen.....	480	3,179	893	62	9,921	7.2	22	652	125	777	.50	772		
1,942	Keweenaw.....	Anena C. Jensen.....	360	2,907	705	56	9,662	4.0	26	4,200	129	549	.34	1,446		
1,530	Kenyon.....	Alma L. Lewis.....	9,890	9,358	1,085	56	27,897	14.3	40 <sup>d</sup>	7,438	154	4,802	.17	3,060		
1,319	Lake Crystal.....	Glady's Gunhus.....	1,62	2,103	601	36	3,630	2.4	3 <sup>d</sup>	149	10	52	.10	4,502		
2,302	Le Sueur.....	Mrs. John G. Thomas.....	96	2,529	768	41	6,284	4.7	33	325	93	418	.25	2,322		
2,311	Long Prairie.....	Carrie M. Cadwell.....	300	2,800	1,086	48	9,991	4.3	10	57	480	.18	345	.25		
		Kate Mathews.....	110	2,424	776	34	7,336	3.1	23 <sup>d</sup>	514	8	522	.22	168		

<sup>a</sup>Includes school and municipal appropriations.  
<sup>b</sup>School library serving as public library.  
<sup>c</sup>Salary paid by school board.

<sup>d</sup>Based only on receipts from city levy or appropriation for public library.  
<sup>e</sup>Includes immediate environs served.  
<sup>f</sup>Public library giving school service.

## MINNESOTA LIBRARIES

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### PUBLIC LIBRARY STATISTICS, 1941

Popula- tion (1940 Census)	PLACE	LIBRARIAN	BORROWERS			RECEIPTS			EXPENDITURES			Per Capita		
			Salary	Per Cent of Local Population Regis- tered		Circu- lation Per Capita	Hours Per Week Open for Lending	Public Funds	Other Funds	Total Exclud- ing Balance	Tax Income Per Capita	Books, Period- icals, Binding	Salaries Exclusive of Janitor	Total Oper- ating Expenses
				3 per Capita	Total Includ- ing Non- Resident									
<b>A. L. A. Standard</b>				46	9									
<b>1,000-2,500 Pop. n.</b>	<b>-Continued</b>													
2,312	Madison	Mrs. H. L. Borgendale...	600	8,599	1,302	40	18,244	7.9	40	1,500	107	65	468	
1,070	Mapleton	Mrs. W. Dietz...	180	6,870	796	74	6,678	6.2	10	531	34	565	210	
1,065	Minneapolis	Mrs. Vivian Cunningham...	156	2,862	597	50	4,416	4.1	6	200	97	19	49	
1,076	Monticello	Esther Dos...	180	4,221	610	67	7,120	6.6	14	302	31	28	156	
1,492	Mountain Iron	Virginia Lyon...	1,280	12,807	1,110	56	21,687	14.5	72	6,800	76	4,56	800	
1,745	Mountain Lake	Mrs. Abbie Phipps...	468	2,446	1,202	35	12,046	6.9	26½	352	172	524	107	
1,788	Olivia	Mrs. Noble Coutheron...	360	5,617	1,052	35	13,847	7.7	14	660	66	726	247	
2,469	Ortonville	Victoria Hasslein...	600	5,306	1,444	58	13,825	5.6	24	1,551	184	1,736	63	
1,317	Paynesville	Victoria Gale...	252	2,864	1,036	54	5,871	4.4	11	618	131	750	47	
1,718	Pine City	Eddythe E. Robinson...	18	2,233	1,065	61	10,906	6.3	21	523	0	523	18	
1,040	Pine Island	Heen R. Ciree...	1,245	6,230	1,163	55	18,732	18.0	27½	81	1,835	1,69	331	
1,800	Plainview	Mrs. Mary Beshelheim...	480	4,689	870	39	9,643	6.4	19	638	26	634	1,95	
1,447	Preston	Mrs. Blanche Hovelson...	570	2,684	649	44	8,001	6.5	39	933	53	935	64	
1,865	Princeton	Mrs. Lulu E. Owens...	91,080	7,705	1,291	69	25,980	13.9	46	71,570	81	1,651	84	
1,182	Rushford	Emma Cramp...	210	4,413	489	32	6,576	5.5	6	600	47	647	51	
1,607	St. Charles	Florence Rhantes...	540	4,176	1,041	53	11,891	7.9	20	1,073	71	1,073	110	
1,659	Sandstone	Toivo Luoma...	18	3,486	483	20	9,467	6.0	30	139	0	139	0	
2,133	Spring Valley	Edna Albro...	480	5,977	3,137	61	8,818	4.1	36	1,523	84	1,607	71	
2,261	Springfield	Catherine Augustine...	180	3,299	1,797	76	8,933	3.5	11	350	42	392	15	
1,025	Stevensville	Mrs. Cornelia Gray...	572	1,882	666	65	5,608	6.4	36	600	64	604	59	
2,368	Watasha	Clara Hornbogen...	660	7,586	1,888	59	12,305	5.2	14	1,000	31	1,031	42	
1,639	Waverly	Ardell Allerton...	91,125	2,032	1,636	32	3,588	2.1	18½	130	79	209	35	
1,600	Waterville	Mrs. Hazel M. Amundson...	1,600	5,165	712	42	4,337	3.0	12	258	10	268	16	
1,992	Winelasago	Florence Damon...	420	4,863	2,172	78	10,743	5.3	15	1,027	52	132	140	
1,386	Wazuriota	Mrs. Elsie W. Johnson...	19804	7,607	1,159	48	18,597	13.4	22	71,661	158	1,819	1,20	
	High			1,860	17,964	2,172	88	27,987	18.0	72	7,658	496	7,924	4,79
	Median			420	4,176	893	53	9,321	5.5	18½	63	717	39	3,960
	Low			0	602	86	7	538	.4	3	0	125	.06	0

<sup>1</sup>See page 273 for table on county service.  
<sup>2</sup>Based only on receipts from city, levy or appropriation for public library.

<sup>3</sup>Includes school and municipal appropriations.

<sup>4</sup>School library serving as public library.

<sup>5</sup>Salary paid by school board.

<sup>6</sup>Salary paid in part by school board.

<sup>7</sup>N. Y. A. or W. P. A. worker.

<sup>8</sup>Data for adult population only.

## MINNESOTA LIBRARIES

## PUBLIC LIBRARY STATISTICS, 1941

Population (1940 Census)	PLACE	LIBRARIAN	Salary	BORROWERS				Circula- tion Per Capita	Hours Per Week Open for Lending	RECEIPTS				EXPENDITURES					
				Total Includ- ing Non- Resident	Per Cent of Local Popula- tion Regis- tered	Borrowers				Public Funds	Other Funds	Total Exclud- ing Balance	Tax Income Per Capita <sup>3</sup>	Books, Period- icals, Binding	Salaries Exclusive of Janitor	Total Oper- ating Expenses	Per Capita		
				45	9	184	60												
<b>A. I. A. Standard</b>																\$1.00			
Less Than 1,000 Population				3 per Capita															
753 Blackduck	Mrs. James Angell		\$75	1,472	22	1,472	1.9	6½											
786 Browerville	Rose R. Benis		\$57	2,018	22	5,335	6.8	5	140	0	140	.18	65	.57	132	.17			
946 Calumet	Christine Dronick		\$30	2,159	641	14,888	15.7	30	3,043	25	3,047	3.22	610	.69	2,325	.246			
700 Carlton	Mrs. H. V. LeMaster		\$235	2,739	318	5,614	8.0	6	520	9	520	.74	216	.26	446	.65			
845 Chaska	Mrs. August Mahr		\$120	1,116	799	58	2,914	3.4	8	450	16	466	.53	107	.10	363	.43		
815 Edgerton	Mrs. Leila Tindall		\$104	2,155	951	60	4,760	5.8	6	145	43	188	.18	51	.104	178	.22		
855 Grand Marais	Mrs. August Marsi		\$18	2,090	160	2,041	2.3	30	96	188	283	.11	90	.18	137	.16			
873 Hinckley	Cecelia M. Taylor		\$15	2,127	969	63	15,063	17.2	25	374	24	389	.43	306	.18	404	.46		
847 Howard Lake	Mary L. Jorgenson, Acting		\$96	2,256	365	56	3,906	4.6	6	248	0	248	.29	122	.90	212	.25		
827 Ironton	Mrs. Wm. Campbell		\$360	3,307	715	56	7,281	8.8	8	1,006	10	1,016	.22	272	.660	945	.15		
462 Kinney	Mrs. M. B. Ellingson		\$720	3,532	391	55	12,688	27.4	24	2,275	404	4,279	.440	440	.1248	1,991	.430		
752 LeRoy	Helen O. Hendrickson		\$260	3,950	945	49	8,766	11.7	10	555	55	600	.97	260	.603	900	.90		
637 Linde	Elizabeth Ann Price		\$60	1,890	285	43	3,305	5.3	4	94	35	159	.15	16	.66	116	.18		
737 Lindstrom	Mrs. Sven Carlson		\$60	1,890	285	54	6,799	8.6	30	1,565	37	1,562	1.90	292	.900	1,228	1.35		
792 Marble	Delta Erickson		\$900	4,447	428	61	4,102	7.0	70	200	28	228	.34	121	.100	228	.339		
580 Maynard	Mrs. Clara F. Baker		\$100	2,902	357	54	12,212	14.4	36	0	1,070	1,070	0	275	.1070	1,210	1.43		
846 Morgan	Mrs. Margaret L. Leonard		\$900	1,102	593	70	12,233	14.0	6	451	143	684	.52	185	.208	512	.59		
872 Newport	Ella Smith		\$208	3,771	657	46	4,286	7.7	7	484	10	484	.88	205	.180	484	.88		
552 Taylors Falls	Mrs. Frances F. Murdock		\$180	4,084	312	49	3,978	4.2	16½	493	197	690	.52	132	.240	640	.68		
939 Walker	Mrs. J. C. Jewel		\$240	4,744	354	36	15,063	27.4	36	3,043	1,070	3,043	.92	610	.610	1,248	4.30		
High			\$900	4,744	969	70	15,063	27.4	36	3,460	35	494	.52	132	.208	466	.59		
Median			\$208	2,538	391	49	5,365	7.7	8	1,472	15	0	0	16	.16	57	.116		
Low			\$57	57															

<sup>3</sup>Based only on receipts from city levy or appropriation for public library.  
15N. Y. A. or W. P. A. worker.

## MINNESOTA LIBRARIES

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## COUNTY SERVICE, 1941

COUNTY	Total Rural Population*	CONTRACTING PUBLIC LIBRARY	Book Stock	Registered County Borrowers	Circulation	Circulation Per Capita	DISTRIBUTING POINTS			RECEIPTS			EXPENDITURES				
							Branches	Stations	Schools	County Appropriation or Tax Levy	School Districts for Contract Service	Total	Books, Periodicals, Binding	Services	Total		
Anoka	9,982	Anoka	2	615	3,617	4	0	0	0	200	0	200	1,138	...	0.02		
Becker	21,547	Detroit Lakes <sup>3</sup>	5,545	9,841 <sup>4</sup>	5	4	0	0	113	0	1,170	1,170	...	1,142	0.05		
Big Stone	6,958	Orono <sup>5</sup>	390	562	2,508 <sup>4</sup>	4	0	0	30	0	300	300	...	300	0.04		
Blue Earth	18,160	Mankato <sup>6</sup>	2,398	1,235	8,618 <sup>4</sup>	5	0	0	66	500	700	1,200	733	118	878	0.06	
Dakota	15,846	Moorhead <sup>7</sup>	4,583	39,697	1.8	0	0	3	62	600	0	600	502	0	587	0.03	
Freeborn	22,154	South St. Paul	200	200	7,510 <sup>4</sup>	4	0	0	35	0	371	527	22	515	0.03		
Grant	19,580	Albert Lea <sup>8</sup>	1,658	1,658	0	0	0	0	34	540	420	960	459	480	930	0.11	
Hennepin	72,429	Minneapolis	336	489,800	6.8	24	11	79	22,831	1,265	2,891	4,543	17,093	22,950	32	22,950	0.32
Hutchinson	8,442	Park Rapids <sup>3</sup>	81,212	800	2,000 <sup>4</sup>	2	0	0	51	461	461	461	405	0	431	0.05	
Iron	18,144	Grand Rapids	2	1,971	30,533	1.7	5	6	74	4,443	0	4,443	0	0	0	0.25	
Koochiching	11,304	International Falls <sup>9</sup>	13,428	2,101	106,600	9.4	0	0	16	906	1,500	2,406	790	1,100	2,406	0.21	
Lake	2,910	Two Harbors	2	699	6,863	2.4	0	0	0	920	0	920	0	0	0	0.32	
Martin	17,668	Fairmont <sup>3</sup>	6,012	1,454	19,201 <sup>4</sup>	1	1	0	93	0	941	941	725	175	925	0.06	
Meeker	15,357	Litchfield	2	131	2	0	0	0	0	300	0	300	0	0	0	0.02	
Mower	16,354	Austin <sup>3</sup>	579	5,278 <sup>4</sup>	3	0	0	0	39	0	390	390	384	0	390	0.02	
Olmsted	15,321	Rochester	2	968	14,097	9	0	0	0	1,000	0	1,000	0	0	0	1,000	0.06
Pennington	6,864	Thief River Falls <sup>3</sup>	2,718	1,263	25,663	3.7	0	1	40	412	400	412	812	390	812	0.12	
Polk	28,302	Crookston <sup>4</sup>	2,708	5,414 <sup>4</sup>	0	0	0	0	52	515	515	509	0	508	0	0.02	
Ramsey	16,206	St. Paul	24,744	5,120	82,758	5.1	0	8	32	4,665	2,084	6,791	2,721	3,380	6,754	0.42	
St. Louis	46,411	Ely	6,088	1,642	85,445	1	1	1	11	4,000	0	4,000	812	2,248	3,903	0.38	
		Duluth	2	2,223	49,043	5.1	0	32	3	4,000	0	5,650	2,829	1,515	5,650	0.38	
		Hibbing	3	5,592	92,380	5.1	0	17	9	4,000	0	5,393	1,386	4,744	4,744	0.00	
		Virginia	5,000	1,723	41,394	0	25	15	4,000	0	4,000	0	1,551	1,494	4,000	0.00	
		St. Cloud <sup>3</sup>	2,025	15,446 <sup>4</sup>	0	0	0	0	17	0	346	346	268	268	0	0.01	
		Sauk Center <sup>4</sup>	1,196	216	11,250 <sup>4</sup>	7	0	0	25	0	240	250	0	250	0	0.01	
		Owatonna	2	1,489	33,109	1.2	0	4	98	1,674	0	1,674	418	837	1,674	0.15	
		Stillwater	5,960	1,149	37,127	2.3	2	16	42	1,800	533	2,333	689	1,274	2,262	0.14	
Totals	464,755		30,109	1,175,211	2.5	33	134	1,026	56,791	11,636	71,773	23,231	32,877	63,181	0.13		
	196,619 <sup>6</sup>																

\*Population of villages and townships having library service not included.  
Because of low per capita expenditure this figure is not included in total for population served.

<sup>1</sup>Public and county library statistics not kept separately.

<sup>2</sup>Contract service to rural schools only.

<sup>3</sup>Represents rural schools only.

<sup>4</sup>County-wide service organized July 1941. Data will appear in next year's report.

<sup>5</sup>Population served.

## MINNESOTA LIBRARIES

## ASSOCIATION LIBRARY STATISTICS, 1941

PLACE	Population	Book Stock	Circulation	RECEIPTS		EXPENDITURES	
				Village	Other	Total	Per Capita
Annandale	755 <sup>1</sup>	1,722	3,129	75	11	100	.13
Bagley	1,241	1,010	3,129	60	183	219	.18
Belgrade	553	731	2,600	0	167	209	.38
Blooming Prairie	1,205						
Brookton	676 <sup>1</sup>		7,110	35	0	75	.11
Buffalo Lake	637 <sup>1</sup>	500	3,000	0	58	58	.09
Cambridge	1,592 <sup>2</sup>	1,420	5,056	100	150	200	.40
Chaska	1,927 <sup>1</sup>	3,187	14,000	120	24	155	.08
Claremont	398 <sup>1</sup>	1,032	674	50	7	39	.10
Cook	470 <sup>1</sup>	752	5,582	0	53	28	.06
Darfur	132 <sup>1</sup>	200	2,500	0	18	18	.13
Deerwood	570	2,100	1,289	112	0	112	.20
Dennison	216 <sup>1</sup>	400	0	0	0	0	0
Dodge Center	1,029 <sup>1</sup>	4,690	1,560	0	39	40	.04
Elbow Lake	1,150	2,900	9,540	120	200	290	.25
Ellsworth	660 <sup>1</sup>	300	1,000	8	24	30	.05
Farmington	1,580 <sup>1</sup>	1,350	5,274	50	0	50	.03
Franklin	502 <sup>1</sup>	622		0	0	0	0
Fulda	984	2,011	5,900	300	0	300	.30
Grand Meadow	700 <sup>1</sup>	2,102	2,971	25	51	76	.11
Hallowell	1,353 <sup>1</sup>	1,707	394	157	66	185	.14
Hancock	827 <sup>1</sup>	847	1,250	81	29	70	.09
Harmony	890 <sup>1</sup>	1,500	1,702	0	21	40	.04
Hayfield	742 <sup>1</sup>	299	1,252	0	28	18	.02
Henning	948 <sup>1</sup>	577		0	30	30	.03
Hills	450 <sup>1</sup>	1,398	535	0	0	0	0
Houston	977 <sup>1</sup>	400	1,440	0	60	60	.06
Johnson	101	638	648	40	0	36	.16
Lake Benton	961	2,580	6,440	230	101	304	.32
Lamberton	922	1,652	3,196	300	15	185	.20
Lanesboro	1,100	2,158	3,118	287	257	514	.47
Le Center	1,232	1,237	4,074	325	81	392	.32
Mabel	741	1,910	2,471	50	68	118	.16
McGregor	311 <sup>1</sup>	1,097	1,037	50	29	41	.13
Mahnomen	1,429 <sup>1</sup>	3,242	3,988	0	61	61	.04
Milaca	1,627 <sup>1</sup>	2,000		0	70	52	.03
Montgomery	1,741 <sup>1</sup>	2,000	5,000	0	92	87	.05
Moose Lake	1,432 <sup>2</sup>	803	3,120	200	55	149	.28
New York Mills	771 <sup>1</sup>	2,114	3,640	0	9	9	.01
Perham	1,534 <sup>1</sup>	2,600	4,460	50	0	62	.04
Peterson	331	1,475	1,358	0	144	87	.26
Rose Creek	261	1,600	6,841	20	60	80	.31
Roseau	1,775	2,067	8,519	510	245	742	.42
Royalton	518	1,700	1,918	50	50	87	.17
Rush City	1,020	2,500	2,080	100	64	224	.22
Shafer	106 <sup>1</sup>	915	325	0	0	0	0
Slayton	1,587	1,336	2,799	242	103	305	.19
Wabasso	604 <sup>1</sup>	1,000	1,850	0	75	75	.12
Waconia	1,315 <sup>1</sup>	1,647	3,509	120	103	184	.14
West Concord	744 <sup>1</sup>	2,000	1,500	0	85	44	.06
Westbrook	971 <sup>1</sup>	1,900	1,800	104	20	80	.09
Totals	46,298	75,928	149,649	3,971	3,006	6,320	.13
	17,684 <sup>3</sup>						

## LOOKING OVER THE MAP

## 3 Counties With no Library of any Kind

Norman Red Lake Sibley

## 12 Counties With no Legally Established Public Libraries

Carver Isanti Mahnomen Red Lake  
Clearwater Kanabec Murray Roseau  
Grant Lincoln Norman Sibley32 Counties With Only One Library, Either a Legal Public Library  
or an Association Library

Becker	Hubbard	Lincoln <sup>4</sup>	Roseau <sup>4</sup>
Cass	Isanti <sup>4</sup>	Mahnomen <sup>4</sup>	Scott
Clay	Jackson	Marshall	Sherburne
Clearwater <sup>4</sup>	Kanabec	Martin	Stevens
Cook	Kandiyohi	Meeker	Traverse
Douglas	Kittson <sup>4</sup>	Nobles	Wadena
Freeborn	Lake	Pennington	Watonwan
Grant <sup>4</sup>	Lake of the Woods	Pope	Wilkin

<sup>1</sup>Because of low per capita expenditures this figure is not included in total for population served.<sup>2</sup>Includes state institution residents who receive state-supported service. Per capita expenditures based only on local population.<sup>3</sup>Population served.<sup>4</sup>Association Libraries.

# MINNESOTA LIBRARY ASSOCIATION

## Committee Appointments

*The following members of the M. L. A. have been appointed by the Executive Board on the various committees given below:*

Legislative .....	Rella E. Havens, chairman.....	St. Paul Public Library
	Carl Vitz .....	Minneapolis Public Library
	Adelaide C. Rood.....	Minneapolis Public Library
<b>Library Planning</b>		
	<i>Advisory committee</i>	
	Clara F. Baldwin, chairman.....	St. Paul
	Gratia A. Countryman.....	Robbinsdale
	Frank K. Walter.....	University of Minnesota Library
	Perrie Jones .....	St. Paul Public Library
	Carl Vitz .....	Minneapolis Public Library
	<i>Sub-committee on library objectives</i>	
	Agatha L. Lindner, chairman.....	International Falls Public Library
	Mac Dahl .....	Virginia Public Library
	Florence D. Love.....	Faribault Public Library
	Jane Morey .....	Duluth Public Library
	Margaret McGuire .....	St. Paul Public Schools
	Isabelle McLaughlin .....	Minneapolis Public Library
	Ruth Tews .....	St. Paul Public Library
	Robert W. McEwen.....	Carleton College Library
	<i>Sub-committee on post-war planning</i>	
	Alma M. Penrose, chairman.....	St. Cloud Public Library
	Joseph T. Wheeler.....	Minneapolis Public Library
	Nancy Loehr .....	St. Paul Public Library
	Lois Fawcett .....	Historical Society Library
	Robert Simonds .....	Minneapolis Public Library
<b>Publicity</b>		
	Donna R. Markley, chairman.....	Owatonna Public Library
	Sarah L. Wallace.....	Minneapolis Public Library
	Neil Boardman .....	St. Paul Public Library
<b>Library Building</b>		
	Perrie Jones, chairman.....	St. Paul Public Library
	Mata C. Bennett.....	Grand Rapids Public Library
<b>Exhibits</b>		
	Ernest Johnson, chairman.....	Minneapolis Public Library
	Fritz Zeuthen .....	Minneapolis Public Library
	Ormond A. Seavey.....	Minneapolis Public Library
<b>Local Arrangements</b>		
	Ruth Rosholt, chairman.....	Minneapolis Public Library
	Augusta Starr .....	Minneapolis Public Library
	Gunhild Oftedal .....	Minneapolis Public Library
	Vera Makiverta .....	University of Minnesota Library
	Oscar Berg .....	Minneapolis Public Library
<b>Public Relations</b>		
	Jane Morey, chairman.....	Duluth Public Library
	Elizabeth Bond .....	Minneapolis Public Library
	Lucille Gottry .....	Library Division
<b>Hospitality</b>		
	Edna V. Steiner.....	Red Wing Public Library
	Elsa Baker .....	St. Paul Public Library
	Edith Rechcigl .....	Virginia Public Library
	Helen Lee Bennett.....	Duluth Junior College Library
	Ethel I. Berry.....	Hennepin County Library
	Claire Madden .....	Crookston Public Library
	Florence Humiston .....	Worthington Public Library
	Cassa B. Sernes.....	Glenwood Public Library

Resolutions .....	Chairman to be appointed	
	Charlotte Matson .....	Minneapolis Public Library
Registration .....	Catherine Daly, chairman	St. Paul Public Library
	Anne Carroll .....	Minneapolis Public Library
	Jane Connolly .....	University of Minnesota Library
	Dorothy Howen .....	Rochester State Hospital Library
	Natalie Krauch .....	Buffalo School Library
Reservations .....	Florence Mettler, chairman	Minneapolis Public Library
	Hannah Dowell .....	Faribault
	Dorothy Nickells .....	Minneapolis Public Library
Nominating .....	Jane Morey, chairman	Duluth Public Library
	Lura D. Hutchinson.....	University of Minnesota Library
	Lee F. Zimmerman.....	State Dep't. of Education
State Documents .....	Anna Heilmaier, chairman	Hill Reference Library
	Esther Jerabek .....	Historical Society Library
	Harold Russell .....	University of Minnesota Library
	Gail Stahl .....	Minneapolis Public Library

### A. L. A. Committee Members in Minnesota

Bond, Elizabeth.....	P. L., Minneapolis.....	Correlation and Development of Citizen Interest Public Relations, Chairman
Carleton, Mary E.....	Minneapolis .....	National Education Association and A.L.A. (N.E.A. representative)
Ersted, Ruth M.....	State Dept. of Educ., St. Paul.....	Subscription Books—Subcommittee to Evaluate Commercial Services Listing
Greer, Margaret R.....	Board of Education, Minneapolis.....	Library Service to Children and Young People
Heenan, Mary J.....	State School for the Blind, Faribault .....	Work with Blind
Herrmann, Eleanor .....	P. L., St. Paul.....	Library Revenues Committee — Sub-committee on School Libraries
Jones, Perrie .....	P. L., St. Paul.....	Institution Libraries, Library Administration
McLaughlin, Isabel.....	P. L., Minneapolis.....	Editorial — Subcommittee on Graded List of Books for Children
Methven, Mildred L.....	Div. of Public Institutions, St. Paul.....	Institution Libraries, Chairman
Moon, Amy C.....	P. L., St. Paul.....	Editorial — Subcommittee to Prepare Code for Filing Catalog Cards; also Subcommittee on Library Terminology
Morey, Jane.....	P. L., Duluth.....	Joint Committee on Library Action
Mull, Margaret Marie.....	Hosmer Br. P. L., Minneapolis.....	Membership—Minneapolis
Russell, Harold G.....	Univ. of Minn. Library.....	Public Documents
Saxine, Anita .....	High School Ls., Winona.....	Membership—Minnesota
Shove, R. H.....	Univ. of Minn. Library.....	Book Acquisitions, Importations, Joint Committee—Executive Committee, Serials, Chairman
Stritman, Harry R.....	Longfellow Br. P. L., Minneapolis.....	Book Drives
Vitz, Carl .....	P. L., Minneapolis.....	Federal Relations, Vice-Chairman Library Architecture and Building Planning; Chairman, Post Defense Planning
Walter, Frank K.....	Univ. of Minn. Library.....	Bibliography Committee, L. Architecture and Building Planning—Subcommittee on College and University L. Buildings
Zimmerman, Lee F.....	State Dept. of Educ., St. Paul.....	Bookbinding

## NEWS ITEMS

### To Guard Cultural Treasures

Theodore Blegen, Dean, Graduate School, University of Minnesota, has been named chairman of the Committee on Conservation of Cultural Resources.

Library representatives on this committee are: Paul Dansingberg, State Law Library; Arthur J. Larsen, Minnesota Historical Society; Perrie Jones, St. Paul Public Library; Frank Walter, University Library; Lee Zimmerman, State Director of Libraries; and Jane Morey, Duluth Public Library.

The Committee's specific functions are to:

1. Guard against the destruction of important records and art and museum treasures for the duration of the war.
2. Safe housing of the above.
3. Assist in collecting printed and manuscript records that would constitute a history of local activities in connection with war efforts.

4. Assist in making the local community conscious of the need for adding the conservation of cultural resources to other local defense efforts.

5. Urge librarians in possession of especially valuable treasures, to make priority lists of such materials and to take steps to safeguard them.

6. Direct local libraries to places of reference where they may obtain expert advice in regard to records and other cultural resources. Such assistance for all libraries may be procured from the Minnesota Historical Society, the University of Minnesota, the libraries of St. Paul and Minneapolis, and from this Committee.

All public libraries in Minnesota are urged to seriously consider the importance of this undertaking. They are also requested to take necessary measures for the protection of their resources in line with the objectives of the Committee as outlined above.

### Victory Book Campaign

Contact was made with over 500 possible campaign centers in the state. 191 of these were libraries. The rest were P.T.A. units, Red Cross, U.S.O. committees and Posts of the American Legion and Veterans of Foreign Wars. The state committee sent out letters to 577 librarians in the state, and through the Catholic Library Association 206 letters were sent to parochial schools.

There has been fine cooperation. The Minnesota Federation of Women's Clubs and the D.A.R. circularized their local units. Mr. Scott, American Legion representative, wrote one letter which was sent to all Legion Posts and a second letter sent to many points where there were no libraries, asking the Posts to take charge. Archbishop Murray sent letters to all clergy in the Archdiocese—Mr. Miller, Director of Agricultural Ex-

tension, wrote the County and Home Demonstration Agents. They have been most helpful in distributing information to 4H and Farm Clubs, offering their offices as collection points and their cars for transportation.

The Luther League through the church press and letters to its 1,100 local youth groups urged cooperation in the campaign.

State Service clubs, professional clubs, religious groups and fraternal orders have all been approached through their State officers.

Miss Bond, State Publicity Chairman has sent out releases to 475 editors in the state, mailed free through the Minnesota Editorial Association's regular mailing list. She prepared and sent releases to 60 additional state

publications and announcements to 13 radio stations. She has just completed arrangements with the Western Grocery Co. to have a spot announcement every other day over WCCO at 7:15 in the morning.

The timing is different out in the state. Some communities are through, others in the midst of the campaign, some just beginning. It is recommended by National Headquarters that books continue to be received even after the close of the active campaign.

This is a good experience for libraries in

local teamwork. The reports that come in show enthusiasm and satisfaction in a worthwhile job well done. For communities without libraries it is making them book conscious.

We are having a fine response all over the state. One of the local chairmen writes "A good many people are running around in circles trying to find out just what to do to help". He stressed the "morale building effect of positive action". This campaign has afforded a most practical way to utilize this eagerness to help.—Ruth Rosholt, Director, Victory Book Campaign.

### Music Collection Widely Used

When the Owatonna Public Library was presented with a Junior Music set by the Carnegie Corporation several years ago, a challenge was raised to induce the people of Steele County to take advantage of the opportunity of broadening their musical appreciation background.

The music set consists of approximately 615 records, a two-unit electrical phonograph, a complete catalog, a set of Grove's encyclopedia, and 113 miniature scores.

Very lenient rules for the use of these records have been established. Records can be played at the library at any time. Eight recordings or a complete symphony may be taken from the library upon deposit of a \$2.00 fee against breakage. Scratches cost 25c and overdue records bring a fine of five cents per day.

"Listening Hours" are frequently held. These are conducted by local musicians who have contributed generously of time and talent. Many of the Federated Women's Clubs in the county include music in their course of study. Most of the clubs hold these programs at the library. Music hours are often arranged for children using various approaches. A request usually comes from the little ones to "do it again."

The Public Schools in the county borrow records for use in various classes, such as music, art, and English.

When a home talent production of the

Messiah was in the process of preparation, the records of this composition were studied by members of the group for some time preceding the very remarkable presentation of the oratorio.

Many people have formed the habit of asking for records of selections to be played over the radio by the New York Philharmonic and other orchestras. More people are realizing that familiarity with music brings increased enjoyment.

Many college students having come in contact with excellent music while at school hasten to reserve the music room when home on vacation in order to enjoy the many fine recordings.

A number of music lovers borrow records for entertaining groups of friends who are also appreciative of fine music.

These are but a few of the ways in which Owatonna and Steele county people use the splendid gift. Enthusiasm shows no sign of abating.

To the statistical minded the following tables may be revealing—

Year	Circulation	Played at library
1938 (May to Dec.)	585	1142
1939	1022	2017
1940	1520	2349
1941	1195	2813

It is an indisputable fact that the music set at the library has been closely woven

into the community's cultural background and is enriching the lives of many people young and old.—Donna R. Markley.

### Free Copies

The Library Division wishes to announce that it still has on hand a small supply of the September number of *Minnesota Libraries* which was given over to the subject of discarding books.

If librarians in the state will mail us the names and addresses of individuals on library boards opposed to weeding the book collection of old books, the Division will be glad to mail copies to them as long as the supply lasts.

### Gift Collections

The *James J. Hill Reference Library* was recently given the entire collection of professional books of the late Herbert M. Temple of St. Paul, a distinguished certified public accountant.

The collection, which numbers 500 volumes, is considered one of the finest private accountancy and taxation libraries in the country.

The *St. Paul Public Library* recently received the woodcraft collection of the late John Warner Griggs Dunn comprising 81 items. The items in this collection cover such fields as Indian lore, fishing, hunting, camping and nature craft.

Included among them is an original edition of Mary Vaux Walcott's "North American Wild Flowers," the five folios complete.

The *Minneapolis Public Library* received a gift bequest of \$500 from Mrs. Hubertine Domm. The bequest will be used for the purchase of books.

### Personnel

Owind Hovde, formerly cataloger in the University of Michigan Law Library is now librarian of Concordia College, Moorhead.

Lyda M. Schafer, for the past 7 years librarian of the Bovey Public Library has resigned to accept a position in a local bank. To succeed her Miss Natalie Johnson, library assistant of the Grand Rapids Public Library, was appointed.

Marie Knudson, librarian of the Bemidji Public Library since 1937, resigned in December to accept a supervisory position on the State-Wide WPA Library Project. Her headquarters will be Detroit Lakes.

Eleanor Pfau, Assistant Librarian of the International Falls Public Library, has been appointed to succeed Miss Knudson as librarian at Bemidji.

Lucille Gottry, State Supervisor of the Statewide WPA Library Project, has resigned to accept a position at Fort Leonard Wood, Missouri. Two other Minnesota librarians, Bernice Finnegan and Margaret Nicholsen, are also stationed at this fort.

### War Information Service

The Minneapolis Public Library is a designated War Information Center for the people of Minneapolis and Hennepin County. Information helpful in the war effort and to the agencies engaged in its various phases is made available through the Library, through its Branches, and through its special departments, all however, being coordinated through the Library's War Information Service which is under the general direction of Mr. Glenn M. Lewis, Librarian of the Main Library, and the immediate responsibility of Mr. Robert Simonds.

### State Documents Committee

The State Documents Committee was appointed to investigate the extent and adequacy of the checklists and indexes of Minnesota documents. The most important of these was the quarterly checklist of Minnesota documents, published by the Minnesota Historical Society from 1923 through 1940 when it was discontinued. The Committee is now studying the possibility of having this important publication continued. Letters to the chairman of this Committee expressing your opinion on the need for a current list of Minnesota documents will be appreciated.

## BOOKS AND PAMPHLETS

### Recent Books For Every Library

Compiled by ELEANOR DAVIS

*These are recent books, chiefly 1941 publications, such as every Minnesota library needs to provide its readers with various kinds of information and entertainment.*

*It is not a list of best-sellers; those best-sellers are included which appeal to most readers.*

*It is not a list of the "best" or "most important" books; valuable as these are, many of them are too technical or too difficult for the average reader.*

*It is just a list of those recent books which have something to say, and say it so entertainingly that nearly every reader will enjoy them.*

#### The World Today

Baldwin, H. W. *What the citizen should know about the navy.* Norton, 1941. 2.00. "Informative and interesting volume which answers a multitude of questions about the Navy." SC

Churchill, Winston. *Blood, sweat and tears.* Putnam's, 1941. 3.00 *Speeches, 1938-1940.* "This is the voice of a great leader and a great fighter for democracy standing in one of the greatest crises in the history of the world." BRD

Davies, J. E. *Mission to Moscow.* Simon, 1942. 3.00. "Record, by the former ambassador to Russia, of his stay in Moscow." Bkl

Donahue, A. G. *Tally-ho! Yankee in a Spitfire.* Macmillan, 1941. 2.50. Personal account by Minnesota youth of his life as a R.A.F. fighter pilot.

Ford, H. S. *What the citizen should know about the army.* Norton, 1941. 2.00. "Non-technical book for layman on organization of the Army." SC

Guedalla, Philip. *Mr. Churchill.* Reynal, 1942. 3.00. An important biography.

Gunther, John. *Inside Latin America.* Harper, 1941. 3.50. "Companion volume to *Inside Europe* and *Inside Asia* . . . gives

picture of political situation in each Latin American country." BRD

Note: If additional books on South American conditions are needed, we suggest:

Goetz, Delia. *Neighbors to the south.* Harcourt, 1941. 2.50. "Brief, timely sketches of the more important countries." SC

Herring, H. C. *Good neighbors: Argentine, Brazil, Chile and seventeen other countries.* Yale, 1941. 3.00. "Written for the general reader." SC

Habe, Hans. *A thousand shall fall: a soldier's story of the battle against Germany.* Harcourt, 1941. 3.00. "Records the tragic, deliberate defeat of the French by the French." SC

Hackett, Francis. *What "Mein kampf" means to America.* Reynal, 1941. 2.00. "Point by point interpretation" of Hitler's book and its implications for the U. S." BRD

Hahn, Emily. *Soong sisters.* Doubleday, 1941. 3.00. "Story of these three women is the story of 20th century China." SC

Harriman, Mrs. F. J. *Mission to the north.* Lippincott, 1941. 3.50. Norwegian people as the American minister saw them before and during the invasion.

Heide, Dirk van der, pseud. *My sister and I; the diary of a Dutch boy refugee*. Harcourt, 1941. 1.00. "Diary of 12 year old Dutch boy who lived thru the 5-day blitzkrieg, escaped with his sister to England and came to America." BRD

Koestler, Arthur. *Scum of the earth*. Macmillan, 1941. 2.50. "Describes roundup of aliens in France and their detention in concentration camps." BRD

Miller, Douglas. *You can't do business with Hitler*. Little, 1941. 1.50. "Economic aims and methods of Germany and picture of world of future in case of Nazi victory." SC

Moen, Lars. *Under the iron heel*. Lippincott, 1941. 2.75. Occupation of Belgium as the author saw it.

Nehru, Jawaharlal. *Toward freedom*. Day, 1941. 4.00. Autobiography of leader of Indian National movement and Gandhi's successor.

Reveille, Thomas, pseud. *Spoil of Europe; the Nazi technique in political and economic conquest*. Norton, 1941. 2.75. "Picture of German methods, impressive because so well documented." SC

St. John, Robert. *From the land of silent people*. Doubleday, 1942. 3.00. "Inside story of the subjugation of Yugoslavia and the evacuation of allied forces from Greece." Bkl

Shirer, W. L. *Berlin diary; journal of a foreign correspondent, 1934-1941*. Knopf, 1941. 3.00. "Berlin correspondent of CBS tells what he saw during seven years in which Hitler rose to power." SC

Snow, Edgar. *Battle for Asia*. Random, 1941. 3.75. "Report on war in China, 1937-1940 . . . lively eyewitness journalism." SC

Stowe, Leland. *No other road to freedom*. Knopf, 1941. 3.00. "Firsthand account by American war correspondent . . . describes defeat of Finland, occupation of Norway, looting of Roumania and Balkans and struggle of Greece." SC

Van Paassen, Pierre. *Time is now!* Dial, 1941. 1.00. Written in summer 1941 but timely today, "discusses Hitler's direct menace to America and the steps we must take to stop him." BRD

#### Books on Many Subjects

Adamic, Louis. *From many lands*. Harper, 1940. 3.50. "Biographical sketches of immigrant Americans." SC

Aldington, Richard, ed. *Viking book of poetry of the English speaking world*. Viking, 1941. 3.50. 1344 pages; the most comprehensive anthology yet published.

Audubon, J. J. *Birds of America*. Macmillan, 1941. 4.95. Contains the 435 colored plates of the original "Elephant folio"; exact reprint of 1937 (\$12.50) edition except for the 65 later plates.

Buchan, John. *Pilgrim's way*. Houghton, 1940. 3.00. "Distinguished addition to the few first-rate autobiographies in English." SC

Burgess, Perry. *Who walk alone*. Holt, 1940. 2.75. "Graphic human document . . . a true story of suffering and triumph" of American soldier who contracted leprosy in Philippines. SC

Clapesattle, H. B. *Doctors Mayo*. Univ. of Minn. press, 1941. 3.75. This biography of the three famous surgeons, with its background of early Minnesota and of the development of medical knowledge, is an essential purchase for every Minnesota library.

Cleaveland, Mrs. A. M. *No life for a lady*. Houghton, 1941. 3.00. Entertaining account of life in the cow-country of New Mexico.

Crow, Carl. *Foreign devils in the flowery kingdom*. Harper, 1940. 3.00. "How the foreigner lives in China, what he thinks of the Chinese, what they think of him . . . capital entertainment." SC

Glick, Carl. *Shake hands with the dragon*. McGraw, 1941. 2.75. Absorbing, humorous account of New York's Chinatown

which gives new understanding of Chinese as desirable citizens.

Harbin, E. O. *Fun encyclopedia; a comprehensive entertainment plan-book for home, club, school, church and playground.* Abingdon, 1940. 2.75. 1008 pages of new ideas for games, parties, stunts; includes songs with music.

Heiser, V. G. *Toughen up, America.* Whittlesey, 1941. 2.00. Practical, readable advice on developing mental and physical stamina.

Johnson, Mrs. O. L. *Four years in Paradise.* Lippincott, 1941. 3.50. The Johnsons' adventures, filming wild life in Kenya Colony jungle.

Leech, Margaret. *Reveille in Washington.* Harper, 1941. 3.50. "Detailed picture of the Washington of the Civil War, how people lived and how they thought." SC

Poncins, Gontran de. *Kabloonan.* McBride, 1941. 3.00. "Story of Frenchman's two years among Eskimos." SC

Spence, Hartzell. *One foot in heaven: the life of a practical parson.* McGraw, 1940. 2.50. Humorous account of Methodist minister in Iowa, a convincing picture of small-town life.

Van Doren, Carl. *Secret history of the American revolution.* Viking, 1941. 3.75. "Account of conspiracies of Benedict Arnold from secret service papers of British headquarters, now made public for the first time." BRD

White, E. B. and K. S. ed. *Subtreasury of American humor.* Coward, 1941. 3.00. "Anthology of the most amusing pages of American literature." BRD

**Fiction**

Birney, Hoffman. *Ann Carmeny.* Putnam, 1941. 2.50. Romantic frontier novel of woman in Mormon wagon train.

Bottome, Phyllis. *London pride.* Little, 1941. 2.00. Seven year old Ben and his family during the bombing of London.

Buchan, John. *Mountain meadow.* Houghton, 1941. 2.50. "Thrilling adventure and thought-provoking study of human nature" in wilderness of Arctic Canada. BRD

Buck, Pearl. *Dragon seed.* Day, 1942. 2.50. Members of the family depicted in "Good earth" reappear in this novel of present day China.

Chase, M. E. *Windswept.* Macmillan, 1941. 2.75. Chronicle of family whose lives revolve around their home on Maine coast.

Cronin, A. J. *Keys of the kingdom.* Little, 1941. 2.50. Character novel of missionary priest in Scotland and China.

Franken, R. D. *Book of Claudia.* Farrar, 1941. 2.50. Contains the two pleasant novels of family life: *Claudia*; and *Claudia and David*.

Hilton, James. *Random harvest.* Little, 1941. 2.50. The two lives of an Englishman suffering from shell-shock provide a trick plot.

Hindus, Maurice. *To sing with the angels.* Doubleday, 1941. 2.75. Dramatic novel of Czechoslovakian villagers under Nazi control.

Llewellyn, Richard. *How green was my valley.* Macmillan, 1940. 2.75. Powerful novel of Welsh mining family.

MacInnes, Helen. *Above suspicion.* Little, 1941. 2.50. Well written spy-adventure story of 1939 Europe.

McKay, Allis. *They came to a river.* Macmillan, 1941. 2.75. Pioneer life on the Columbia River.

O'Hara, Mary. *My friend Flicka.* Lippincott, 1941. 2.50. Splendid story of family life and a boy's devotion to his horse.

Roberts, Kenneth. *Oliver Wiswell.* Doubleday, 1940. 3.00. Historical novel of American Revolution told from loyalist point of view.

Seeley, Mrs. Mabel. *Chuckling Fingers.* Doubleday, 1941. 2.00. Like all the mys-

tery stories of this Minnesota writer, the scene is laid in the state—this time on the North Shore.

Smitter, Wessel. *Another morning*. Harper, 1941. 2.50. Pioneer novel of the present: the Matanuska colony in Alaska.

Steen, Marguerite. *Sun is my undoing*. Viking, 1941. 3.00. Long novel of 18th century, which follows pattern of *Anthony Adverse*.

Thomas, N. G. *Long winter ends*. Macmillan, 1941. 2.75. Young Cornish miner's life in Michigan copper mines.

Thomason, J. W. *Lone star preacher*. Scribner, 1941. 2.75. Adventures of Praxiteles Swan, fire-eating chaplain, as Confederate captain.

Wise, Mrs. E. V. *Wheels in the timber*. Appleton, 1941. 2.00. Story of Minnesota lumberman by Minnesota author.

### Current Pamphlets

Compiled by MARIE D. PECK

American Forum of the Air: Food and defense. 1941. 14p. Ransdell, inc. 810 Rhode Island ave., N. E., Washington, D. C. 10c.

Aquariums and terrariums in your classrooms, their establishment, their maintenance, their use. 1937. 16p. Denoyer-Geppert co., 5235 Ravenswood ave., Chicago, Ill. 10c.

Columbian knot chart. n. d. Columbian rope co., Auburn, N. Y. Free.

Curtailment of non-defense expenditures, by Henry P. Seidemann. 1941. 54p. Brookings institution, 722 Jackson place, N. W., Washington, D. C. 25c.

Diesel, the modern power, by Ralph A. Richardson. 1941. 31p. General motors corp., Detroit, Mich. Free.

The Dominican republic, the land Columbus loved most. 1939. 31p. Dominican chamber of commerce of the U. S., 30 Rockefeller plaza, N. Y. Free.

The farm freezing plant and how to use it, by Homer J. Dana and R. N. Miller. 1939. 33p. Washington engineer experiment station, Pullman, Wash. Free.

History of glass, by George D. Sailer. 1941. 5p. American glassware ass'n., 19 W. 44th st., N. Y. Free.

How to get a defense job, by Maxwell Lehman and Morton Yarmon. 1941. 31p. Home institute, 109 W. 19th St., N. Y. 15c.

How to make a toy electric motor. n. d. 8p. Westinghouse technical press service, E. Pittsburgh, Pa. Free.

Nutrition study kit. n. d. 6 pamphlets. General Mills, inc., Department of relations with the public, Minneapolis, Minn. Free.

Principal products of Brazil. n. d. folder. Brazilian information bur., 551 5th ave., N. Y. Free.

Programs on national defense for organizations. 1941. 7 pamphlets. General Mills, inc. Department of relations with the public, Minneapolis, Minn. Free.

Puerto Rico industrial and commercial. 1941. 63p. Puerto Rico Department of agriculture and commerce, New York service, 1457 Broadway, N. Y. Free.

Rope knowledge for scouts. 1933. 32p. Columbian rope co., Auburn, N. Y. Free.

The story of vitamin B<sup>1</sup>. 1940. 72p. Merck and co., Rahway, N. J. Free.

Watchmakers' handbook. n. d. 35p. Waltham watch co., Waltham, Mass. Free.

A wonder book of rubber. 1939. 45p. B. F. Goodrich co., Akron, Ohio. Free.

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4

## THE SMALL PUBLIC LIBRARY ORGANIZATION • ADMINISTRATION • SERVICE

*by*  
**L. MARION MOSHIER and HELENA S. LEFEVRE**

**T**HE library should be as familiar to every inhabitant as the post office. The library service should be more easily available and more diversified than the post office. Furthermore the library should have something for every inhabitant every time he calls," to quote the authors.

This guide to the fundamentals of library administration approaches its subject as follows:

### **PART I. The Library and the Community—Problems of Organization and Government**

The library as a community force—Determining community needs and interests—Types of libraries—The Board of trustees (size, qualifications, responsibilities)—Library support (taxes, endowment and gifts, state aid, federal aid)—The budget—Accounting procedures—Insurance.

### **PART II. The Library Staff**

General and educational qualifications—Librarian's duties and responsibilities—working conditions—Vacations—Salaries—Staff (professional and clerical)—Certification—Civil service—In-service training—Volunteer service—Retirement—Group benefits.

### **PART III. The Physical Plant**

The library building (do's and don'ts)—Site—Layout—Services to be provided for—Decoration—Housekeeping—Janitorial service—Equipment—Estimating shelf capacity and floor space needed—Chairs, tables, desks, cabinets, files, book trucks, bulletin boards, book supports, magazine and newspaper racks, typewriter, telephones.

### **PART IV. The Book Collection**

Fitting the needs of the community (adult, children, young people)—Book selection aids—The book budget—Book buying—Reference collection—Periodicals—Newspapers—Pamphlets, clippings, pictures and prints—Local history—Public documents—Rental collection—Gifts—Inter-library loans.

### **PART V. Technical and Mechanical Procedures**

Order routine—Reinforced bindings—Cooperative book buying—Subscription books—Checking books received—Opening and stamping books—Accessioning—Classification—The catalog—Printed cards—Directions for making a catalog—Shelf list—Filing—Preparing books for circulation—Methods of shelving—Inventory—Withdrawals—Mending—Binding—Disinfection of books—Supplies.

### **PART VI. Library Service**

Information for borrowers (hours, rules covering loans, etc.)—Registration—Charging systems—Charging machines—Circulation desk routines (statistics, overdues, reserves)—Records—Telephone service—Service to children—Special activities—Cooperation with schools—Service to young people, to adults, to public officials, to other groups—Public relations (within and outside the library)—Reports and statistics—Sources of information, guidance and help.

### **APPENDIX**

Supplies and supply houses—Accredited library schools—State and provincial library extension agencies—The professional book shelf.

*Scheduled for publication in March. Price to be announced.*

**AMERICAN LIBRARY ASSOCIATION • CHICAGO**